



# തൃശ്ശൂർ എഴുത്തച്ഛൻ മലയാളസർവ്വകലാശാല

വാക്കട്, മലപ്പുറം - 676 502  
ഫോൺ : 0494 2631230

നം. 2497/എ3/2024/അഡ്മിൻ

തീയതി: 13.08.2024

## ടെണ്ടർ നോട്ടീസ്

തൃശ്ശൂർ എഴുത്തച്ഛൻ മലയാളസർവ്വകലാശാല - എഴുത്തുപുര കെട്ടിടത്തിൽ നെറ്റ് വർക്ക് ചെയ്യുന്നതിന് ടെണ്ടർ ക്ഷണിക്കുന്നു.

തൃശ്ശൂർ എഴുത്തച്ഛൻ മലയാളസർവ്വകലാശാല പുതിയ കെട്ടിടമായ എഴുത്തുപുരയിൽ നെറ്റ് വർക്ക് സംവിധാനം ചെയ്യുന്നതിനായി ടെണ്ടർ ക്ഷണിക്കുന്നു.

നെറ്റ് വർക്ക് ചെയ്യുന്നതിന് കുറഞ്ഞ തുക കാണിച്ചുകൊണ്ടുള്ള ടെണ്ടറുകൾ 27.08.2024ന് ഉച്ചയ്ക്ക് 2 മണിക്ക് മുമ്പായി സർവ്വകലാശാല ഓഫീസിൽ ലഭിച്ചിരിക്കണം. 'നെറ്റ് വർക്ക് ചെയ്യുന്നതിനുള്ള ടെണ്ടർ' എന്ന് കവറിന്റെ പുറത്ത് രേഖപ്പെടുത്തിയിരിക്കണം. ടെണ്ടറുകൾ അന്ന് 3 മണിക്ക് തന്നെ തുറക്കുകയും ഏറ്റവും കുറഞ്ഞ തുക ക്യാട്ട് ചെയ്ത വ്യക്തിക്ക്/ സ്ഥാപനത്തിന് കരാർ ഉറപ്പിച്ച് നൽകുന്നതുമാണ്. അവധി പ്രഖ്യാപിച്ചതിനെ തുടർന്നോ മറ്റെന്തെങ്കിലും കാരണവശാലോ മേൽ തീയതിക്ക് ടെണ്ടർ ഓപ്പൺ ചെയ്യാൻ കഴിയാതെ വരുന്ന സാഹചര്യത്തിൽ ടെണ്ടർ നടപടികൾ തൊട്ടടുത്ത പ്രവൃത്തി ദിനത്തിലേക്ക് മാറ്റി നിശ്ചയിക്കുന്നതാണ്.

ലേലത്തിൽ പങ്കെടുക്കുന്നതിന് നിരതദ്രവ്യമായി മൊത്തം ബിൽ തുകയുടെ 2.5% വരുന്ന തുക മലയാള സർവ്വകലാശാലയുടെ പേരിലെടുത്ത തിരുർ ബാങ്കിൽ മാറാവുന്ന ഡിമാന്റ് ഡ്രാഫ്റ്റും ടെണ്ടറിനോടൊപ്പം സമർപ്പിക്കേണ്ടതാണ്. പ്രവൃത്തിയുടെ വിശദാംശങ്ങളും, വ്യവസ്ഥകൾ, നിബന്ധനകൾ, സ്പെസിഫിക്കേഷൻ എന്നിവ അനുബന്ധമായി ചേർക്കുന്നു. .

ടെണ്ടറുകൾ അംഗീകരിക്കുന്നതിനും, നിരസിക്കുന്നതിനുമുള്ള അധികാരം സർവ്വകലാശാല വൈസ് ചാൻസലറിൽ നിക്ഷിപ്തമായിരിക്കും.

കരാർ ലഭിക്കുകയാണെങ്കിൽ അനുമതി കത്ത് ലഭിച്ച് രണ്ടാഴ്ചക്കകം പ്രസ്തുത പ്രവൃത്തികൾ ആരംഭിക്കേണ്ടതും, ഒരു മാസത്തിനുള്ളിൽ പൂർത്തീകരിക്കേണ്ടതുമാണ്.

കൂടുതൽ വിവരങ്ങൾക്ക് ഓഫീസിൽ നേരിട്ടോ 0494 - 2631230 എന്ന നമ്പറിലോ, [www.malayalamuniversity.edu.in](http://www.malayalamuniversity.edu.in) എന്ന വെബ്സൈറ്റിലോ ബന്ധപ്പെട്ടാൽ ലഭിക്കുന്നതാണ്.

  
രജിസ്ട്രാർ ഇൻ-ചാർജ്

പകർപ്പ്  
യൂണിവേഴ്സിറ്റി എഞ്ചിനീയർ/വി.സി. കാര്യാലയം/  
മലയാളസർവ്വകലാശാല ഓഫീസ് നോട്ടീസ് ബോർഡ്/  
മലയാളസർവ്വകലാശാല വെബ്സൈറ്റ്/ഫിനാൻസ്/  
എഫ്.എ.ഒ./എ.എ.ഒ./ തിരുർ മുനിസിപ്പാലിറ്റി ഓഫീസ്/  
വെട്ടം ഗ്രാമപഞ്ചായത്ത് ഓഫീസ്/നിറമരുതുർ പഞ്ചായത്ത് ഓഫീസ്/  
ഓഫീസ് രേഖ/കരുതൽ രേഖ

### ANNEXURE

Work details specification terms and conditions etc:

1.	Name of work /Items	Supply and installation of Structured LAN, WiFi facility at Ezhuthupura and connect Internet from Admin block by extension using fiber cable to the Ezhuthupura Building of the University
2.	Quotation No.	2497/A3/2024/ Admin date 13.08.2024
3.	Cost of tender form/ Tender Submission Fee	Nil
4.	Earnest Money Deposit	2.5%
5.	Period of Completion	3 weeks
6.	Documents to be submitted.	See Section III
7.	Date of issue of tender	13.08.2024
8.	Last Date of receipt of Tender/ Bid closing	27.08.2024
9.	Date and time of Opening Tender	27.08.2024 at 3pm
10.	Contact details for Technical Clarification	9495423053

**(II) Bidder Details (FILL THE DETAILS)**

Registered Name and Address of bidder	
Communication Address	
<u>Other contact information</u>  Telephone Office :  Mobile:  Email :  FAX :	
<u>PAN AND GST No.</u>	

### **(III) Eligibility Criteria and Documents to be Submitted**

#### **i. Eligibility**

The bidder,

- a. Shall be registered in India.
- b. Shall have Office in Kerala.
- c. Shall have completed Networking works of amount Rs.2,00,000/-
- d. Shall have submitted all the Documents mentioned.

#### **ii. Documents to be Submitted**

##### **(a) The Bid shall contain the scanned copies of the following documents:**

1. GST Registration Certificate of the Firm.
2. PAN details of the Firm.
3. Details of Tender Fee payment
4. Details of EMD Payment.
5. Experience Certificate/ Work Completion Certificate from end user regarding the completed work (one networking) not less than Rs.2,00,000/- within a period of last 3 years (Purchase order is not acceptable) .
6. Signed Tender Form **(with bidder details filled)** as acceptance of terms and conditions.(Attached as Annexure I)
7. Financial Bid with Make and Model No. against Estimate Items. (Attached as Annexure II).

##### **(b) Tender Fees and Earnest Money Deposit (EMD)**

1) Every tenderer who has not registered his name with the State Government (Stores Purchase Department), should send along with his tender, an earnest money The amount may be paid in the form of Demand Draft drawn in favour of the Finance Officer, Thunchath Ezhuthachan Malayalam University, Vakkad, Tirur. Cheques will not be accepted. The earnest money of unsuccessful tenderers will be returned as soon as possible after the tenders are settled.

2. Tenderers whose names are registered with Government (Stores Purchase Department)

are generally exempted from furnishing earnest money for such articles for which they have registered their names. If they tender for stores other than those for which they have registered their names, they will have to furnish earnest money as in the case of unregistered firms. Registered firms will have to quote invariably in every tender they submit, the registration number assigned to them by the Stores Purchase Department.

Attested copy of registration certificate may be enclosed with the tender for reference.

3. Small Scale Industries and Cottage Industries within the Kerala state, which are certified as such by the Director of Industries and Commerce or by the Regional Joint Director of Industries and Commerce will be exempted from furnishing earned money against tenders for supply of stores manufactured by them.

**Payment mode:**

The Tender Fee and EMD can be paid in the form of Demand Draft drawn in favour of the Finance Officer, Thunchath Ezhuthachan Malayalam University, Vakkad, Tirur. Cheques will not be accepted.

*“Separate DD should be submitted for Tender fee and EMD “*

**(c).SUBMISSION PROCESS:**

The tenders should be addressed to the **Registrar-in-charge, Thunchath Ezhuthachan Malayalam University** in a sealed cover with the tender number and name – duly superscribed on the cover to reach the office before the last date of receipt of bid.

**(IV) Scope of the Work**

The supplier has to **Supply and installation of Estimate for Structured LAN, WiFi facility and connect Internet at Ezhuthupura, by extension from Admin block using fiber cable to the Ezhuthupura Building of the University**, as mentioned in the Annexure II.

**Terms and Conditions**

1. This Bid is a **Single cover bid**. Technical bid and financial bid shall be submitted in the same cover, failing which bidder shall be disqualified.
2. The bidder shall quote rate for each item in the BoQ in Annexure II. Incomplete BoQ is liable to be rejected.
3. The Bidder shall quote price in clear terms. The rates quoted must be inclusive of all taxes, cost of supply at site, warranty and installation charges etc.
4. The price should be quoted only in Indian rupees. The bid shall be typed and signed by the bidder.
5. Tenders which are not in the prescribed form are liable to be rejected and the cost

of tender forms once paid will not be refunded.

6. Intending tenderers should send their tenders so as to reach the officer mentioned in the tender notification, on or before the due date and time noted therein. No tender received after the specified date and time will be accepted on any account. The rates will be considered firm for acceptance till the date mentioned therein. Tenders not stipulating period of firmness and tenders with price variation clause and/or 'subject to prior sale' condition are liable to be rejected.
7. The tenders will be opened on the appointed day and time in the office of the Registrar, in the presence of such of those tenderers or their nominees who may be present at that time.
8. The final acceptance of the tender rests entirely with the University who do not bind themselves to accept the lowest or any tender. But the tenderers on their part should be prepared to carry out such portion of the supplies included in their tender as may be allotted to them.
9. In cases where a successful tenderer, after having made partial supplies, fails to fulfil the contracts in full, all or any of the materials not supplied may at the discretion of the Registrar, be purchased by means of another tender/quotation or by negotiation or from the next higher tenderer who had offered to supply already and the loss, if any, caused to the University shall thereby, together with such sums as may be fixed by the University towards damages, be recovered from the defaulting tenderer.
10. Payment will be made only after the supply and installation are actually verified and taken to stock.
11. The tenderer shall undertake to supply and install materials according to the specifications.
12. No representation for enhancement of rates once accepted will be considered.
13. **EMD and Tender Fee:** - The bidder shall furnish EMD and Tender Fee as mentioned in Tender Notice. Exemption Certificate if any, shall be submitted along with the tender.
14. **Forfeiture of EMD:** - If any tenderer withdraws from his tender before the expiry of the period fixed for keeping the rates firm for acceptance, the earnest money, if any deposited by him will be forfeited to University of Kerala or such action taken against him as the University think fit.
15. **Performance Security:** - **If work is awarded, a Performance Security equal to 5% of contract value shall be furnished by the bidder.** The Performance Security will be forfeited, if the firm fail to abide the terms and conditions of the tender and subsequent execution of the work/ warranty liability. It will be released on successful completion of work and general warranty period of 1 year.
16. **Validity:** - The Bid will be valid for 90 days from its date of opening. Further extension can be done by mutual consent.
17. **Delivery:** - The Thunchath Ezhuthachan Malayalam University, Vakkad PO, Thirur.
18. **Installation and Commissioning:** - The items shall be installed and commissioned at the University building at Aksharam Campus Thunchath Ezhuthachan Malayalam University Vakkad PO, Thirur.

19. **Period of Completion:-** The work shall be completed within a period 3 Weeks from date of issue of supply order.
20. **Payment:** - The University will release the payment only after inspecting the work and satisfy that the items are supplied as per the requirements and on the basis of actual quantity executed. The payment will be made after successful completion of the supply on producing invoice in triplicate. The final bill shall be based on the actual quantity of supply made.
21. **Warranty/Guarantee: -**
- The Warranty of Switches and Optical transceivers shall be Next Business Day.
  - Switches shall be provided with Lifetime Warranty/ minimum 5 year warranty.
  - The supplier shall guarantee to repair/replace the items or its part -if found defective within the **warranty (Defect Liability) period of 1 year for the items, the warranty of which are not mentioned Estimate.** For other items supplier shall replace the item within the warranty period mentioned in Specification/ estimate.
  - The entire expenditure for repair/ replaces the item in this regard shall be borne by the supplier. Warranty shall be applicable for entire item.
22. In case of dispute arises, the decision of University authority shall be final and binding on bidders.
23. The undersigned reserves the right to reject or accept any or all the tenders received fully or partly without assigning any reason thereof.
24. General rules relating to purchase of materials/equipment mentioned in store purchase manual will be also applicable to this tender.
25. **The tenders should be addressed to the Registrar-in-charge, Thunchath Ezhuthachan Malayalam University, Vakkad, Tirur – 676502, Malappuram in a sealed cover with the tender number and name – Supply and Installation of LAN & WiFi Facility in the Ezhuthupura Building of Thunchath Ezhuthachan Malayalam University, Aksharam Campus duly superscribed on the cover.**



**REGISTRAR-IN-CHARGE**

**ANNEXURE -I**

**FORM OF TENDER**

From

.....  
.....  
.....

To

.....  
.....  
.....

Sir,

I/We hereby tender to supply, under the annexed general conditions of contract, the whole of the articles referred to and described in the attached specification and schedule, or any portion thereof, as may be decided by the Thunchath Ezhuthachan Malayalam University, Vakkaḍ, Tirur - 676502 at the rates quoted against each item. The articles will be delivered within the time and at the places specified in the schedule.

\* I/We am/are remitting/have separately remitted the required amount Of Rs..... as earnest money.

Yours faithfully (Signature).....

(Address).....

Date :.....

\* To be scored in cases where no earnest money deposit is furnished.

Important: This tender form may be printed on A4 size paper. Editing of the pre- printed text in the tender form in any way other than as indicated (like ticking, filling in with ink/typing, scoring off inapplicable material etc.) will render the tender form invalid and liable for rejection.

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**ANNEXURE- II**

**Estimate for Supply and installation of Structured LAN, WiFi facility and connect Internet from Admin block using fiber cable to the Ezhuthupura Building of Thunchath Ezhuthachan Malayalam University, Aksharam Campus.**

<b>Materials</b>					
<b>Sl. No.</b>	<b>Item</b>	<b>Qty (Approx.)</b>	<b>Unit</b>	<b>Amount</b>	<b>Total</b>
1	Fiber Optic MultiMode in Mtrs - MM OM3 Fiber (Dlink/Equivalent)	290	Mtr.		
2	PVC 20 MM trunking in Mtrs with bends and accessories	200	Mtr.		
3	24 Port POE + Switch Smart , Web and App Managed with Limited life time Warranty - (Aruba/ Netgear/ Juniper/ HP)	1	Nos.		
4	SFP 1G for switch (Syrotec/HP)	1	Nos.		
5	6U Rack with PDU accessories (Netrack/Rittal/Dlink)	1	No.		
6	Cat6 UTP Cable 305m Box LSZH (Molex/AMP/Commscope/NORDEN)	1	Box		
7	RJ 45 Pins with Boot	25	Nos.		
8	1G SFP for DC Transceiver (Dlink/Equivalent)	1	Nos.		
9	Fiber Splicing with Box and Patch cords LC to LC & accessories (Both sides)	2	Nos.		
10	AP with cloud Management Dual Band (Aruba/ Netgear/Cisco/tplink)	6	Nos.		
11	Installation & Configuration	1	Nos.		

I ..... (Name of authorized person) on behalf of ..... (Company Name) do hereby agree the terms and conditions mentioned in the tender and supply of above items as per the schedule and rate mentioned in the financial bid.

**Signature and Seal of Bidder**