

TE Malayalam University,

Programme	Four Year Under-Graduate Degree Programme					
Course Name	Listening and Speaking Skills in English					
Type of Course	Ability Enhancement Course (AEC)					
Course Code						
Course Level	100- 199					
Course Summary	The course intends to provide the necessary reading and listening skills that are required for learners to become confident users of English language. Grounded in a communicative approach, the course aims to provide the fundamentals and practical components that can enable learners to comprehend, write and speak English with ease and clarity, and equip them with employability skills in a rapidly changing global order. The modules include a variety of resource materials on grammar, vocabulary, syntax, Phonetics, pronunciation, and academic writing, and are designed to facilitate language learning in a flexible, interactive, and blended learning mode.					
Semester	First Semester			Credits – 03		
Course Details	Learning Approach	Lecture - 30 hours	Tutorial	Practical	Others- 15 hours	Total Hours = 45 hours
Pre-requisites, if any	Plus-Two level proficiency in English language, with a basic familiarity with the fundamentals of Grammar and simple Vocabulary.					

Course Outcomes (COs)

CO No.	Expected Course Outcome	Learning Domains*	PSO No.
<i>On Completion of the Course the student will be able to</i>			
1	Demonstrate enhanced listening skills in English and comprehension of various spoken texts.	U, Ap, A, C, S	1,2, 4, 5, 6
2	Engage in effective verbal communication in English in both formal and informal situations.	C, S, Sy, I	1,2,3,4,5
3	Improved fluency and enunciation in speaking English	A, S, I, Sy	1,2,3,4,5
4	Application of enhanced vocabulary and language skills to engage in meaningful conversation.	A, E, C, S	1,2,3,4,5,6
5	Develop the ability and confidence to make presentations and address an audience in English.	A, C, S	1,2,3,4,5,6
6	Acquire critical thinking skills related to listening and speaking in English	I, Ap, Sy	1,2,3,4,5,6
*Remember (R), Understand (U), Apply (A), Analyse (An), Evaluate (E), Create (C), Skill (S), Interest (I), Appreciation (Ap), Synthesis (Sy)			

Course Content - Content for Classroom Transaction (units)

Module	Units	Course Description	Hours	CO no.
I		Listening Skills		1, 2,5,6
	1	Listening Vs. Hearing – The Process of Listening	1	
	2	Problems in Listening – Good Listening	2	
	3	Barriers to Listening – Overcoming Barriers	2	
	4	Accurate Listening Strategies and Note-taking	4	
II		Speaking Skills		1,2,3,4,5,6
	1	Organs of Speech and Speech Mechanism	3	
	2	Classification of Sounds – Long and short vowels, Diphthongs, Consonants – Syllable – Syllable Structure	3	
	3	Word Stress- Strong and Weak Forms- Sentence Stress and Rhythm – Intonation	3	
	4	Major Rules of Pronunciation - RP and Indian English - MTI (Mother Tongue Interference).	3	
III		Practical Communication in Real-life Contexts		1,2,3,4,5,6
	1	Interpersonal Conversation- Greeting- Introducing – Requesting – Inviting - Congratulating – Thanking – Apologizing – Seeking Permission – Complaining – Agreeing and Disagreeing – Stating Preference – Asking for Information – Offering Help – Expressing Regret- Telephone conversation and Etiquettes.	6	
	2	Oral Presentations and Addressing an Audience – Formal and Informal Public Speaking- Non-verbal Communication – Body Language	6	
	3	Group Discussion – Uses and conduct of GD– Skills Tested in GD – Body Language - Tips for Polite Intervention and Effective Participation	6	
	4	Preparing for Job Interview- Updating Resume- Composing Personal Statement- Preparing Self-introduction - The Day of the Interview- Non-Verbal Communication – Body language	6	

Teaching and Learning Approach

Classroom Schedule – Mode of Transaction and Mode of Assessment

Weeks	Session Descriptions	Mode of Assessment
		Continuous

		Comprehensive Assessment (CCA)
Week 1	Listening Vs. Hearing – The Process of Listening	Seminars/ Assignments/ Oral Presentations on Assigned Topics/ Listening Comprehension Tests with Audio Materials/ Pair and Group Discussions Classroom Activities a 1. Pair and Group Discussions on Various Topics. Describing and reporting. 2. Listening Comprehension Exercises with Audio Materials 3. Role-Playing, Mock Interviews 4. Oral Presentations on Assigned Topics 5. Vocabulary Development Exercises Home Assignments: 6. Listening to Podcasts, and making podcasts 7. Sample Read-aloud passages. Reading passages for comprehension.
Week 2	Problems in Listening – Good Listening	
Week 3	Barriers to Listening – Overcoming Barriers— Strategies for accurate listening and Note-taking.	
Week 4	Organs of Speech and Speech Mechanism	
Week 5	Classification of Sounds – Long and short vowels, Diphthongs, Consonants – Syllable – Syllable Structure	
Week 6	Word Stress- Strong and Weak Forms- Sentence Stress and Rhythm – Intonation	
Week 7	Major Rules of Pronunciation - RP and Indian English- MTI (Mother Tongue Interference).	
Week 8	Engaging in Interpersonal Conversation- Greeting-	
Week 9	Introducing Requesting – Inviting - Congratulating – Thanking – Apologizing – Seeking Permission – Complaining – Agreeing and Disagreeing – Stating Preference – Asking for Information – Offering Help – Expressing Regret- Telephone conversation and Etiquettes.	
Week 10	Oral Presentations and Addressing an audience – Formal and Informal Public Speaking- Non-verbal Communication – Body Language	
Week 11		
Week 12	Group Discussion – Uses and conduct of GD– Skills Tested in GD – Body Language - Tips for Polite Intervention and Effective Participation	
Week 13		
Week 14	Preparing for Job Interview- Updating Resume- Composing Personal Statement- Preparing Self-introduction - The Day of the Interview- Non-Verbal Communication – Body language	
Week 15		

ASSESSMENT TYPES	Mode of Assessment
	1. Continuous Comprehensive Assessment (CCA)
	2. End Semester Assessment (ESA)

RECOMMENDED READING:

Padmanabhan, C, Steve Hart et al, *Equip: English for Undergraduates*. Cambridge UP, 2019. (

Richards, Jack C, Jonathan Hull, and Susan Proctor. *Interchange* (5th Edition). Cambridge University P, 2017. (Select units from 1-8).

Mohandas, N. K, and R. Gopakumar. *English Language Skills for Communication*. Oxford UP, 2015. Syamala, V, and Ganga Dhanesh. *Speak English in Four Easy Steps*. Improve English Foundation, 2006.

Chaudary, Bipash: AEC: English Communication. Cambridge UP.

Sasikumar, V, P. Kiranmayi Dutt and Geetha Rajeevan. *Communication Skills in English*. Foundation Books, 2009.

Beebe, Steven A, and Susan J. Beebe. *Public Speaking: An Audience-Centered Approach*

Yates, Jean L. *Practice Makes Perfect: English Conversation*.

RECOMMENDED LISTENING:

Jack C. Richards Video casts "On Listening Comprehension"

<http://tpeenglish.com>